

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health & Social Care Partnership Board held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank, on Wednesday, 20 February 2019 at 2.00 p.m.

Present: Bailie Denis Agnew and Councillors Marie McNair and John Mooney, West Dunbartonshire Council; Allan MacLeod, Rona Sweeney and Audrey Thompson, NHS Greater Glasgow and Clyde Health Board.

Non-Voting Members: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Jonathan Hinds, Head of Children's Health Care and Criminal Justice Services; Barbara Barnes, Co-Chair of the WD HSCP Public Engagement Network for the Alexandria & Dumbarton area, John Kerr, Housing Development and Homelessness Manager; Anne MacDougall, Co-Chair of WD HSCP Public Engagement Network for the Clydebank area; Kim McNab, Service Manager of Carers for West Dunbartonshire; Janice Millar, MSK Physiotherapy Service Manager; Peter O'Neill, WDC Staff Side Co-Chair of Joint Staff Forum and Selina Ross, Chief Officer – WD CVS.

Attending: Jo Gibson, Head of Health and Community Care; Wendy Jack, Interim Head of Strategy, Planning & Health Improvement; Julie Lusk; Head of Mental Health, Addictions and Learning Disability; Nigel Ettles, Principal Solicitor and Nuala Quinn-Ross, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Alison Wilding and Serena Barnatt.

Also Attending: Peter Barry, Strategic Lead, Housing and Employability and Gillian Kirkwood, Y Sort-It.

MR ALLAN MACLEOD IN THE CHAIR

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETINGS

The following Minutes of Meetings were submitted and approved as a correct record:-

- (1) the Health & Social Care Partnership Board held on 14 November 2018; and
- (2) the Health & Social Care Partnership Board Audit Committee held on 12 December 2018.

UPDATE FROM CHIEF OFFICER

The Chief Officer provided an update on recent business of the Health and Social Care Partnership.

FINANCIAL PERFORMANCE REPORT AS AT PERIOD 9 (31 DECEMBER 2018)

A report was submitted by the Chief Financial Officer providing an update on the financial performance as at period 9 to 31 December 2018.

After discussion and having heard the Chief Financial Officer and the Head of Children's Health Care and Criminal Justice Services in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the updated position in relation to budget adjustments to the 2018/19 approved budget allocation by WDC and NHSGGC and direction back to our partners to deliver services in line with the strategic priorities of the HSCP Board;
- (2) to note the revenue position for the period 1 April 2018 to 31 December 2018 is reporting an overspend of -£0.305m (-0.26%);
- (3) to note the projected 2018/19 outturn position of -£0.228m (-0.15%) and the potential impact on the reserves position if new demand is not minimised by recovery plan actions; and
- (4) to note the update on the capital position and the projected timelines for completion.

2019/20 ANNUAL BUDGET SETTING UPDATE

A report was submitted by the Chief Financial Officer providing an update on the 2019/20 Annual Budget Setting progress and interim funding assumptions by our partner organisations.

After discussion and having heard the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Partnership Board agreed to note the 2019/20 budget update in relation to the partner bodies indicative budget offers.

STRATEGIC COMMISSIONING PLAN 2019 – 2022

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement presenting a consultation draft of the Strategic Commissioning Plan 2019 – 2022.

After discussion and having heard the Interim Head of Strategy, Planning & Health Improvement in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the process of the consultation on the Health and Social Care Strategic Commissioning Plan 2019-2022; and
- (2) that the final draft be presented to the Partnership Board in March 2019.

PREPARATION FOR IMPLEMENTATION OF CARERS (SCOTLAND) ACT

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement providing an update on the activity relating to the Carers (Scotland) Act 2016 following commencement on 1 April 2018; and

A presentation was then given by the Interim Head of Strategy, Planning & Health Improvement and Gillian Kirkwood, Y Sort-it on the above.

After discussion and having heard the Interim Head of Strategy, Planning & Health Improvement in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the progress made to implement the requirements of the Carers Act;
- (2) to approve the draft HSCP Short Breaks Statement prepared with partners;
- (3) to approve the draft Carers Strategy 2019 – 2022 prepared with partners and carers across West Dunbartonshire; and
- (4) that further reports be presented to the Partnership Board during 2019 on the progress against the actions.

ADJOURNMENT

Having heard the Chair, Mr MacLeod, the Partnership Board agreed to a short adjournment.

The meeting resumed at 4.21 p.m. with all those Members noted in the sederunt being present, with the exception of Barbara Barnes.

PROGRESS ON THE WEST DUNBARTONSHIRE HOUSING CONTRIBUTION STATEMENT AND HOME AT THE HEART WEST DUNBARTONSHIRE COUNCIL'S RAPID REHOUSING TRANSITION PLAN

A report was submitted and a presentation given by the Housing Development and Homelessness Manager providing an update on the joint working between West Dunbartonshire Health and Social Care Partnership and West Dunbartonshire Council Housing Services in delivering agreed outcomes.

After discussion and having heard the Strategic Lead, Housing and Employability and the Housing Development and Homelessness Manager in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the progress made on the Housing Contribution Statement and in developing positive joint working arrangements between the HSCP and Housing Services;
- (2) to note that the Housing Contribution statement will be subject to a full review as part of the HSCP Strategic Plan Consultation; and
- (3) to endorse West Dunbartonshire Council's Rapid Rehousing Transition Plan 'Home at the Heart', detailed within Appendix 1 to the report.

Note:- Councillor McNair left the meeting during discussion on the above item of business. The Strategic Lead, Housing and Employability and the Housing Development and Homelessness Manager left at this point in the meeting.

NHS GREATER GLASGOW AND CLYDE AND WEST DUNBARTONSHIRE WINTER PLAN UPDATE

A report was submitted by the Head of Health and Community Care providing an overview of the implementation of plans across West Dunbartonshire in order to ensure readiness for the additional pressures in unscheduled care often experienced over winter.

After discussion and having heard the Head of Health and Community Care in further explanation of the report, the Partnership Board agreed to note the contents of the Winter Plan Update.

PUBLIC PERFORMANCE REPORT JULY TO SEPTEMBER 2018

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement providing details of the Health and Social Care Partnership's Public Performance for the second quarter of 2018/19 (July to September 2018).

After discussion and having heard officers in further explanation of the report and in answer to Members' questions, the Partnership Board agreed to approve the Partnership Public Performance Report for July to September 2018 for publication.

WEST DUNBARTONSHIRE INTEGRATION JOINT BOARD RECORDS MANAGEMENT PLAN

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement seeking approval of the draft Records Management Plan.

After discussion the Partnership Board agreed:-

- (1) to approve the draft Records Management Plan; and
- (2) that authority be delegated to the Chief Officer, to finalise the West Dunbartonshire Health and Social Care Partnership Board's Records Management Plan in collaboration with the Keeper of the Records of Scotland.

CRIMINAL JUSTICE SOCIAL WORK INSPECTION

A report was submitted by the Head of Children's Health, Care and Criminal Justice Services providing an update on the ongoing Criminal Justice Social Work Inspection for West Dunbartonshire.

After discussion and having heard the Head of Children's Health Care and Criminal Justice Services in further explanation of the report and in answer to Members' questions, the Partnership Board agreed to note contents of the report and the role of senior managers within the inspection.

GENERAL DATA PROTECTION REGULATIONS (GDPR) REQUIREMENTS FOR INTEGRATION JOINT BOARD (IJB)

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement providing an overview of the changes and accountabilities arising from new Data Protection laws.

After discussion and having heard the Interim Head of Strategy, Planning & Health Improvement and the Principal Solicitor in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the requirement to comply with the guidance appended to the report; and
- (2) to approve the proposed arrangements for an appointment of a Data Protection Officer (DPO), subject to their being no conflict of interest.

FREQUENCY OF MEETINGS OF THE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement seeking approval to increase the frequency of Board meetings from four per annum to six per annum.

After discussion and having heard the Interim Head of Strategy, Planning & Health Improvement in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to approve the proposal for a change in the number of meetings for the Health and Social Care Partnership Board from 4 to 6 meetings per annum;
- (2) that a Special Meeting of the Health and Social Care Partnership Board be arranged for 28 March 2019; and
- (3) that the Meeting of the Health and Social Care Partnership Board Audit Committee scheduled to be held on 12 June 2019 be moved to 19 June 2019.

MINUTES OF MEETINGS FOR NOTING

The undernoted Minutes of Meeting were submitted for information:-

- (1) Minutes of Meeting of the WD HSCP Board Audit Committee held on 26 September 2018;
- (2) Minutes of Meetings of the Local Engagement Network Events held on 4 and 5 October 2018; and
- (3) Minutes of Meeting of WD HSCP Health and Safety Committee held on 23 October 2018.

The meeting closed at 5.40 p.m.