

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health & Social Care Partnership Board held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank, on Wednesday, 2 May 2018 at 2.00 p.m.

Present: Bailie Denis Agnew and Councillors Marie McNair and John Mooney, West Dunbartonshire Council; Allan Macleod and Audrey Thompson, NHS Greater Glasgow and Clyde Health Board.

Non-Voting Members: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Barbara Barnes, Co-Chair of the WD HSCP Public Engagement Forum and Chair of the Locality Engagement Network for the Alexandria & Dumbarton area; Wilma Hepburn, Professional Nurse Advisor; Jackie Irvine, Chief Social Work Officer; Diana McCrone, NHS Staff Side Co-Chair of Joint Staff Forum; Anne MacDougall, Co-Chair of WD HSCP Public Engagement Network for the Clydebank area; Neil Mackay, Chair of Locality Group – Alexandria & Dumbarton; Kim McNabb, Representative of Carers of West Dunbartonshire; Peter O'Neill, WDC Staff Side Co-Chair of Joint Staff Forum; and Selena Ross, Chief Officer of WD CVS.

Attending: Serena Barnatt, Head of People and Change; Jo Gibson, Head of Health & Community Care; Wendy Jack, Interim Head of Strategy, Planning & Health Improvement; Julie Lusk, Head of Mental Health, Learning Disability & Addictions; Nigel Ettles, Principal Solicitor and Nuala Quinn-Ross, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Kenneth Ferguson, Rona Sweeney and John Kerr.

DECLARATIONS OF INTEREST

Councillor McNair, declared an interest in the item 'Progress on the West Dunbartonshire Housing Contribution Statement and Development of Joint Working with Housing', being an employee of Key Housing. In response, the Principal Solicitor advised that in his view, given the nature of the item and the absence of a conflict of interest, the interest declared would not preclude Councillor McNair from participating in this item of business.

MINUTES OF PREVIOUS MEETING

Following discussion, the Minutes of Meeting of the Health & Social Care Partnership Board held on 14 February 2018 were submitted and approved as a correct record.

DELIVERING THE NEW 2018 GENERAL MEDICAL SERVICES CONTRACT

A presentation was provided by the Head of Community Health and Care on “Setting the Scene”, and provided an overview on changes required to how it is proposed to support people who are frail or have complex needs within the West Dunbartonshire area going forward. The Head of Community Health and Care was then heard in answer to Members’ questions.

Following discussion on the presentation, a report was submitted by the Clinical Director:-

- (1) outlining the content of the proposed new 2018 General Medical Services (GMS) Contract in Scotland;
- (2) outlining the Memorandum of Understanding (MoU) between Scottish Government, British Medical Association, Integration Authorities and NHS Boards;
- (3) outlining the requirement for Primary Care Improvement Plans (PCIP) to be developed by 1 July 2018;
- (4) providing an update on the development of the West Dunbartonshire PCIP; and
- (5) providing an update on the result of the poll of General Practitioners.

Having heard the Head of Community Health and Care in further explanation of the report, the Partnership Board agreed:-

- (1) to note that the full Scottish General Practices’ Committee (SGPC) had met on 18 January 2018 and accepted the contract on behalf of the profession;
- (2) that authority be delegated to the Chief Officer to progress the necessary actions within West Dunbartonshire and jointly with the five other Greater Glasgow and Clyde HSCPs to develop the Primary Care Improvement Plan as set out in section 4.2 of the report;
- (3) to note that the Primary Care Improvement Plan would be presented to the meeting of the Partnership Board in August 2018 for approval;
- (4) to note the emerging thinking from the work undertaken so far in creating West Dunbartonshire’s Primary Care Improvement Plan; and

- (5) otherwise to note the contents of the report.

FINANCIAL PERFORMANCE REPORT AS AT PERIOD 11 (28 FEBRUARY 2018)

A report was submitted by the Chief Financial Officer providing an update on the financial performance as at Period 11 to 28 February 2018.

After discussion and having heard the Chief Financial Officer in further explanation of the report, the Partnership Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2017/18 allocation by WDC and NHSGGC and direction back to our partners to deliver services to meet the strategic priorities approved by the HSCP Board;
- (2) to note that the revenue position for the period from 1 April 2017 to 28 February 2018 was reporting as an overspend of £0.922m (-0.70%); and
- (3) to note the projected 2017/18 outturn position of £1.283m (-0.86%) and the potential impact on the projected outturn reserves position.

2018/19 ANNUAL REVENUE BUDGET

A report was submitted by the Chief Financial Officer:-

- (1) providing details of the proposed 2018/19 budget allocations from our funding partners, NHS Greater Glasgow and Clyde Health Board and West Dunbartonshire Council; and
- (2) providing details of the options for closing the funding gap taking cognisance of the responses from the public and staff to the 2018/19 HSCP Board's Budget Consultation Survey.

The Chief Financial Officer advised that the 2018/19 Devolved Budget Allocation to West Dunbartonshire Health & Social Care Partnership had been received which meant there was a requirement to adjust figures within the recommendations of the report and at Appendix 6 of the report. The Chief Financial Officer provided a verbal update on the figures within the report which had changed. Thereafter, the letter from Greater Glasgow and Clyde NHS Board and an amended version of Appendix 6 were circulated to all those present.

After discussion and having heard the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Partnership Board agreed the undernoted motion from Councillor McNair:-

Thanks are to be given to all the officers for all their hard work throughout this lengthy budget process with a particular mention to Julie Slavin, Chief Financial Officer.

I now move that we agree the recommendations at section 2 of the report and the savings set out in Appendices 4 and 7 to the report.

Clearly this is a challenging budget that reflects national and local pressures. It attempts to take a strategic approach to our budget setting and sets us on a track to the best financial stability we can achieve.

It has been made more difficult by the failure to achieve target savings that were set out previously.

I don't say that to score any political points, it is just a statement of fact.

Members will recall from my comments at previous meeting that I am keen that we all work together to achieve the best we can, from a mature partnership that puts the needs of our service users first.

We can welcome the fact that we are able to minimise the savings target because of the reversal of the proposed cuts to the Council's contribution of £1.56 million.

Again this is not a political point as I recognise the budget the Labour Group put forward proposed this reversal too and so all of the Councillors here are all having to accept the savings target set out in the report.

We come here united in the approach required as far as the savings needed is concerned.

Also as set out in the report we will have a strong and effective monitoring and overall budget and ensure that the partnership is able to access the fullest information and discuss any concerns or successes that arise.

We will also fully comply with the staff and trade union consultation. As a strong trade unionist, that is very important to me.

Finally, it is also important to say that day in and day out we provide a very important service to many of those in greatest need in our communities.

We recognise the massive commitment made by our staff and the resources needed to meet demand and need.

There is much that is good within this budget and the approach that we have set out will allow us to deliver these services in a compassionate and effective manner.

The Partnership Board thereby agreed:-

- (1) to approve the 2018/19 Social Care Revenue Estimates figure of £63.633m required to deliver the strategic priorities of the HSCP Board;

- (2) to accept the 2018/19 West Dunbartonshire Council payment contribution of £63.422m, approved by Council on 5 March 2018;
- (3) to note the responses of the public consultation on savings options available to close the 2018/19 funding gap;
- (4) to approve savings options in 2018/19 of £0.597m to close the current social care gap and allow for an element of financial sustainability in the coming years, as detailed within Appendix 4 to the report;
- (5) to approve the 2018/19 Health Care Revenue Estimates figure of £88.170m required to deliver the strategic priorities of the HSCP Board;
- (6) to accept the 2018/19 NHS Greater Glasgow and Clyde payment contribution of £87.610m, based on the principles approved by NHSGGC Health Board on 17 April 2018 and the formal offer letter of 1 May 2018;
- (7) to approve savings options in 2018/19 of £0.619m to close the current health care gap, as detailed within Appendix 7 to the report; and
- (8) to note the indicative 2018/19 set aside budget.

Note: Councillor Mooney, having failed to obtain a seconder for a proposed amendment, requested that his dissent be recorded.

ADJOURNMENT

Having heard the Chair, Councillor McNair, the Partnership Board agreed to a short adjournment.

The meeting resumed at 4.07 p.m. with all those Members noted in the sederunt being present.

2017/18 ANNUAL ACCOUNTS AUDIT PROCESS

A report was submitted by the Chief Financial Officer providing an overview of the preparation of the 2017/18 Annual Accounts for the HSCP Board identifying legislative requirements and key stages.

The Chief Financial Officer was heard in further explanation of the report. Thereafter the Partnership Board agreed:-

- (1) that authority be delegated to the meeting of the Audit Committee on 20 June 2018 to approve the unaudited annual accounts, including the annual governance statement for submission to the HSCP Board's external auditors, Audit Scotland, by 30 June 2018; and
- (2) otherwise to note the contents of the report.

PUBLIC PERFORMANCE REPORT OCTOBER TO DECEMBER 2017

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement presenting the Public Performance Report for the third quarter of 2017/18 (October to December 2017).

The Interim Head of Strategy, Planning & Health Improvement was heard in further explanation of the report and the Heads of Service were then heard in elaboration of key strategic performance indicators for their respective service areas, as detailed within the report. After discussion and having heard the Head of People and Change in answer to Members' questions, the Partnership Board agreed:-

- (1) to approve the Partnership Public Performance Report for October to December 2017 for publication; and
- (2) that a report detailing proposed strategies for addressing absence rates be presented to the next meeting of the Partnership Board.

DRAFT CARERS STRATEGY IN LINE WITH CARERS (SCOTLAND) ACT 2016

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement seeking approval of a refresh of the Local Carers Strategy in line with the Carers (Scotland) Act 2016 that commenced on 1 April 2018.

The Interim Head of Strategy, Planning & Health Improvement and the Representative of Carers of West Dunbartonshire were heard in further explanation of the report and in answer to a Member's question. Thereafter, the Partnership Board agreed to approve the draft refresh of the Carers Strategy 2018 for publication.

PROGRESS ON THE WEST DUNBARTONSHIRE HOUSING CONTRIBUTION STATEMENT AND DEVELOPMENT OF JOINT WORKING WITH HOUSING

A report was submitted by the Housing Development and Homelessness Manager providing an update on progress of the joint working between the West Dunbartonshire Health and Social Care Partnership and West Dunbartonshire Council Housing Services in delivering agreed outcomes as set out in the Housing Contribution Statement adopted in May 2016.

Having heard officers in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the progress made on the Housing Contribution Statement and in developing positive joint working arrangements between the HSCP and Housing Services; and

- (2) to note that the Housing Contribution statement would be subject to a full review as part of the HSCP Strategic Plan Review due to be carried out in April 2019.

WEST OF SCOTLAND REGIONAL PLANNING

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement presenting an update on the West of Scotland Regional Planning programme of work.

After discussion and having heard the Chief Social Work Officer and the Interim Head of Strategy, Planning & Health Improvement in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) that authority be delegated to the Chief Officer to work with relevant Partnership Leads and Regional Planning Leads to undertake the necessary process for developing a West of Scotland Regional Plan which would reflect the needs of people across the region and within West Dunbartonshire; and
- (2) that the Chief Officer would bring the West of Scotland Regional Plan to a future meeting of the Partnership Board for consideration.

UPDATE ON REVIEW OF SEXUAL HEALTH SERVICES

A report was submitted by the Chief Nurse informing of the sexual health service transformational change and changes that may impact on West Dunbartonshire.

The Professional Nurse Adviser was heard in further explanation of the report and in answer to a Members' question. Following discussion, the Partnership Board agreed to note the contents of the report.

EQUALITY OUTCOMES AND MAINSTREAMING PROGRESS UPDATE REPORT

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement presenting the Equality Mainstreaming Report prepared with respect to the obligations placed on Integration Joint Boards by the Equality Act 2010.

The Interim Head of Strategy, Planning & Health Improvement was heard in further explanation of the report, Thereafter, the Partnership Board agreed:-

- (1) to note the progress made in relation to the equalities outcomes; and
- (2) to approve the publication of the mainstreaming report, as detailed within the appendix to the report, in line with statutory timescales.

MINUTES OF MEETINGS FOR NOTING

The undernoted Minutes of Meetings were submitted for information:-

- (1) Minutes of Meeting of the West Dunbartonshire HSCP Board Audit Committee held on 20 September 2017;
- (2) Draft Minutes of Meeting of the Health & Social Care Partnership Joint Locality Group for Clydebank held on 12 December 2017;
- (3) Draft Minutes of Meeting of the Health & Social Care Partnership Joint Locality Group for Dumbarton and Alexandria held on 12 January 2018; and
- (4) Draft Minutes of Meeting of the Clinical & Care Governance Group held on 26 March 2018.

The meeting closed at 4.54 p.m.