

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health & Social Care Partnership Board held in Committee Room 2, Council Offices, Garshake Road, Dumbarton, on Wednesday, 31 May 2017 at 2.00 p.m.

- Present:** Councillor Marie McNair (Chair), Bailie Denis Agnew and Councillor John Mooney, West Dunbartonshire Council; and Heather Cameron, Allan Macleod and Rona Sweeney, NHS Greater Glasgow & Clyde Health Board.
- Non-Voting Members:** Keith Redpath, Chief Officer; Julie Slavin, Chief Financial Officer; Kenneth Ferguson, Clinical Director for the Health & Social Care Partnership; Barbara Barnes, Chair of the Local Engagement Network – Alexandria & Dumbarton; Wilma Hepburn, Professional Nurse Advisor; Jackie Irvine, Chief Social Work Officer; Jamie Dockery – Housing Strategy Officer (substitute for John Kerr); Diane McCrone, NHS Staff Side Co-Chair of Joint Staff Forum; Anne MacDougall, Chair of Local Engagement Network – Clydebank; Neil Mackay, Chair of Locality Group – Alexandria & Dumbarton; Janice Miller, Lead Allied Health Professional; Peter O’Neill, WDC Staff Side Co-Chair of Joint Staff Forum and Selina Ross, Chief Officer of West Dunbartonshire Council for Voluntary Services.
- Attending:** Serena Barnett, Head of People and Change; Julie Lusk, Head of Mental Health, Learning Disability & Addictions; Chris McNeill, Head of Community Health & Care; Soumen Sengupta, Head of Strategy, Planning and Health Improvement; Nigel Ettles, Principal Solicitor and Nuala Borthwick, Committee Officer.
- Apologies:** Apologies for absence were intimated on behalf of John Kerr, Professional Advisor – Housing; Kim McNabb, Representative of Carers of West Dunbartonshire; and Dr Martin Perry, Acute Consultant.

Councillor Marie McNair in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MEMBERSHIP OF THE PARTNERSHIP BOARD

A report was submitted by the Head of Strategy, Planning & Health Improvement requesting confirmation of the new Chair and new voting members of the Partnership Board from West Dunbartonshire Council following the local government elections on 4 May 2017.

Having heard the Principal Solicitor in further explanation of the report, it was agreed:-

- (1) to note that following its Statutory Meeting, West Dunbartonshire Council had identified Councillor Marie McNair as the social work and health spokesperson for the new Administration, and thus its new lead councillor to the Partnership Board;
- (2) to note that Bailie Denis Agnew and Councillor John Mooney had been identified as new voting members on the Partnership Board; and
- (3) to confirm Councillor Marie McNair as the new Chair of the Partnership Board.

MINUTES OF PREVIOUS MEETINGS

The undernoted Minutes of Meetings of the Partnership Board were submitted and approved as correct records:-

- (1) Minutes of Meeting of the West Dunbartonshire Health & Social Care Partnership Board held on 1 March 2017; and
- (2) Minutes of Special Meeting of the West Dunbartonshire Health & Social Care Partnership Board held on 22 March 2017.

With reference to Minutes of Meeting of the Partnership Board held on 1 March 2017, the Partnership Board agreed that the response received from the Scottish Government providing an explanation on requests to make cuts be provided to the new members of the Partnership Board.

HEALTH & SOCIAL CARE PARTNERSHIP BOARD (HSCP) AND BOARD MEMBER DEVELOPMENT

A report was submitted by the Head of People & Change seeking approval of a proposed approach to providing relevant and timely development of the Partnership Board and its Members so that they are supported to fulfil the full range of their duties.

After discussion and having heard the Head of People & Change in further explanation of the report and in answer to Members' questions, the Partnership Board agreed to support the planned approach to HSCP Board and Board Member development.

JOINT INSPECTION OF SERVICES FOR CHILDREN AND YOUNG PEOPLE IN WEST DUNBARTONSHIRE - FEBRUARY 2017

A report was submitted by the Head of Children's Health, Care and Criminal Justice/Chief Social Work Officer:-

- (a) providing an outline of the process and purpose of the Joint Children's Services Inspection and the outcome in terms of the Care Inspectorate's evaluation and final report; and
- (b) providing information on the Improvement Action Plan for the Community Planning Partnership as agreed by the Care Inspectorate and the Community Planning Partnership Management Group on 24 May 2017.

After discussion and having heard the Head of Children's Health, Care and Criminal Justice/Chief Social Work Officer in further explanation of the report, the Partnership Board agreed:-

- (1) to note the contents of the report including the Care Inspectorate Report as published on 28 February 2017;
- (2) to note the Improvement Action Plan as agreed by the Care Inspectorate and the Community Planning West Dunbartonshire Management Board on 24 May 2017; and
- (3) to note that further progress reports would be provided to the Community Planning West Dunbartonshire Management Board.

UNISON'S ETHICAL CARE CHARTER

A report was submitted by the Head of People and Change providing information on the principles of Unison's Ethical Care Charter.

After discussion and having heard the Chief Officer and both the Head of People and Change and the Head of Community Health & Care in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) that a further report updating on the work of the Practice and Development Group in reviewing the implications of the Charter for local providers of home care services and on working towards meeting its principles, would be submitted to the next meeting of the Partnership Board; and
- (2) to otherwise note the update on the Unison Ethical Care Charter.

COMPARATIVE AND RELATIVE USE OF PRESCRIPTION DRUGS IN THE PARTNERSHIP BOARD AREA

A report was submitted by the Head of Community Health and Care Services advising on current expenditure, ongoing cost pressures and potential savings within West Dunbartonshire Health & Social Care Partnership's prescribing budget.

After discussion and having heard the Chief Officer and the Head of Community Health and Care Services in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the update on the recent national agreement on Prescribing Costs which has reduced the funding gap of £8.5m across NHS Greater Glasgow and Clyde by £4.75m;
- (2) to note the planned savings activities to be undertaken by the Prescribing Team in conjunction with GP practices;
- (3) that a further report on the budgetary performance of Prescribing Costs and associated risks would be provided to a future meeting of the Partnership Board when efficiency planning is clearer; and
- (4) to thank the Head of Community Health and Care, the Prescribing Lead and Prescribing Team for their hard work in achieving the savings and efficiencies to date.

LOCAL CODE OF GOOD GOVERNANCE AND SOURCES OF ASSURANCE

A report was submitted by the Chief Financial Officer seeking approval to establish a Local Code with sources of assurance for adoption by the Partnership Board to review and assess its governance arrangements.

After discussion and having heard the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to approve the adoption of the Local Code of Good Governance for the West Dunbartonshire Health and Social Care Partnership as detailed within Appendix 1 to the report;
- (2) to note the Sources of Assurance, for assessing the Partnership's compliance for each governance principle as detailed within Appendix 2 to the report, and
- (3) to note that a report would be presented to a future meeting of the Partnership Board's Audit Committee advising of the outcome of the annual review.

2016/17 FINANCIAL PERFORMANCE AND 2017/18 ANNUAL REVENUE BUDGET UPDATES REPORT

A report was submitted by the Chief Financial Officer:-

- (a) providing an update on the financial performance of the West Dunbartonshire Health & Social Care Partnership for the period to 31 March 2017;
- (b) providing an update on the level and utilisation of reserves based on this financial performance; and
- (c) providing an update on the 2017/18 revenue budget position.

After discussion and having heard the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to approve the proposals on the application of reserves to underwrite potential delays in delivery of 2016/17 health care savings, prescribing pressure and transformation/service redesign programmes in line with Strategic Plan priorities;
- (2) to approve the movement in the reserves position for both earmarked and unearmarked funds for inclusion in the 2016/17 unaudited annual accounts;
- (3) to note that the 2016/17 Unaudited Accounts for the Partnership would be presented to the 22 June 2017 Audit Committee for review prior to submission to external audit;
- (4) to note that the revenue position was currently reporting an underspend of £3.1m (2.16%) for the period 1 April 2016 to 31 March 2017;
- (5) to note that management actions on reducing cost pressures and maximising income had resulted in an improved year end position of £0.257m;
- (6) to note the contents of the letter from the outgoing Chief Executive of NHS GG&C regarding the application of the £3.6m reduction in the 2017/18 budget allocation across all HSCPs;
- (7) to note the update on the prescribing uplift pressure of £8.5m for all partnerships which would reduce to £4.0m after agreement was reached between the Scottish Government and Community Pharmacy Scotland on drug tariff reductions and that further work was being undertaken to accelerate savings plans to reduce this further which would in turn reduce the WD HSCP prescribing pressure currently estimated at £0.656m; and
- (8) to note that NHS GG&C had confirmed the final 2016/17 Set-Aside budget remained unchanged from the previously notified estimate of £17.066m and that the Partnership Board required to agree to this allocation for reflection in the Draft Unaudited Annual Accounts.

PUBLIC PERFORMANCE REPORT OCTOBER TO DECEMBER 2016

A report was submitted by the Head of Strategy, Planning & Health Improvement providing information on the Health & Social Care Partnership's Public Performance Report for the third quarter of 2016/17 (October to December 2016).

After discussion and having heard the Head of Strategy, Planning & Health Improvement in further explanation of the report, the Partnership Board agreed to approve the publication of the Public Performance Report for October to December 2016.

GLASGOW CITY HSCP-LED REVIEW OF SEXUAL HEALTH SERVICES ACROSS GREATER GLASGOW & CLYDE

A report was submitted by the Head of Strategy, Planning & Health Improvement bringing to the Partnership Board's attention the Glasgow City HSCP-led Review of Sandyford Sexual Health Service across Greater Glasgow & Clyde.

After discussion and having heard the Head of Strategy, Planning and Health Improvement in further explanation of the report, the Partnership Board agreed:-

- (1) to note the Review of Sandyford Sexual Health Services across Greater Glasgow and Clyde; and
- (2) that a further report would be brought back to the Partnership Board once the review is completed.

MINUTES OF MEETINGS FOR NOTING

The undernoted draft Minutes of Meetings were submitted and noted:-

- (1) Minutes of Meetings of the Argyll, Bute and Dunbartonshires' Criminal Justice Social Work Partnership Joint Committee held on 9 March 2016.
- (2) Minutes of Meeting of the Clinical & Care Governance Group held on 29 March 2016.
- (3) Minutes of Meeting of the Joint Staff Forum held on 18 April 2017.
- (4) Minutes of Meeting of the Health & Social Care Partnership Locality Group for Alexandria & Dumbarton held on 27 January 2017.
- (5) Minutes of Meeting of the Health & Social Care Partnership Locality Group for Clydebank held on 21 February 2017.
- (6) Note of West Dunbartonshire Local Engagement Network Open Forum Discussion: Adult Carers held on 16 May 2017 in the Carers of West Dunbartonshire Centre, Clydebank.

- (7) Note of West Dunbartonshire Local Engagement Network Open Forum Discussion: Young Carers held on 16 May 2017 in the Y-Sort-It offices, Clydebank.

In relation to the Draft Minutes of Meeting of the Joint Staff Forum held on 18 April 2017, the WDC Staff Side Co-Chair advised that the meeting of trade union representatives with the Chief Officer and the Head of Community Health and Care Services to discuss the Unison Ethical Charter had still to be scheduled.

EXCLUSION OF PRESS AND PUBLIC

The Committee approved the undernoted Resolution:-

“In terms of Section 50 (A) of the Local Government (Scotland) Act, 1973 that the press and public be excluded from the remainder of the meeting as the following item of business involves the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 7A to the Act.”

Note:- All officers with the exception of Keith Redpath, Chris McNeill, Nigel Ettles and Nuala Borthwick left the meeting at this point in the proceedings.

SOCIAL WORK COMPLAINTS REVIEW SUB-COMMITTEE - 24 FEBRUARY 2017

A report was submitted by the Strategic Lead – Regulatory advising of a complaint heard by the Social Work Complaints Review Sub- Committee on 24 February 2017.

After discussion and having heard the Chief Officer and the Head of Community Health & Care Services in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the findings of the Social Work Complaints Review Sub-Committee made on 24 February 2017; and
- (2) to note that there were no recommendations of the Sub-Committee in relation to the complaint.

VALEDICTORY – HEATHER CAMERON

The Chief Officer took the opportunity to advise that it would be Heather Cameron's final meeting as a Member of the Partnership Board given that she would be finishing her term as a Non-Executive Member of the Health Board at the end of June. On behalf of the Partnership Board, Mr Redpath thanked Ms Cameron for her time on the Board and wished her every success for the future.

VALEDICTORY – KEITH REDPATH

The Chair, Councillor McNair, informed the Partnership Board that this would be the last meeting of the Partnership Board that Keith Redpath, Chief Officer of the WD Health and Social Care Partnership, would be attending before retiring from the Partnership Board on 31 July 2017, after a period of 2 years as the first Chief Officer in West Dunbartonshire and indeed Scotland and after 42 years in public service.

The Chair remarked that Mr Redpath had been a very strong advocate for integration of health and social care services for the last 18 years and had served as the first chair of the Chief Officer Group for Scotland in its first two years of operation. On behalf of the Partnership Board, Councillor McNair thanked Mr Redpath and wished him health and happiness in his retirement.

Bailie Agnew wished Mr Redpath very best wishes for the future and expressed his personal appreciation for the guidance and support Mr Redpath had provided to him.

Mr MacLeod, Vice Chair, echoed the comments made referring to Mr Redpath as 'a hard act to follow'; acknowledging the breadth of experience he had brought to the West Dunbartonshire Health & Social Care Partnership.

Mrs MacDougall advised that she had witnessed first-hand Mr Redpath's passion for excellent patient care in the area and wished him well in the future.

In response, Mr Redpath thanked everyone for their kind words, stating that it had been a pleasure and a privilege to serve in his posts in West Dunbartonshire over the past 12 year period. Mr Redpath gave particular mention to employees of the Health and Social Care Partnership, advising that members were blessed with a quality cadre of staff to deliver high quality services in the area and wished everyone success in the future.

DATE OF NEXT MEETING

Members noted that the next meeting of the Partnership Board will be held on Wednesday, 23 August 2017 at 2.00 p.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU.

The meeting closed at 3.31 p.m.