

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in Committee Room 3, Council Offices, Garshake Road, Dumbarton, on Wednesday, 17 February 2016 at 2.00 p.m.

Present: Gail Casey (Chair), Jonathan McColl and Martin Rooney, West Dunbartonshire Council; and Ros Micklem (Vice Chair), Allan Macleod and Heather Cameron, NHS Greater Glasgow & Clyde Health Board.

Non-Voting Members: Keith Redpath, Chief Officer; Jeanne Middleton, Chief Finance Officer; Kevin Fellows, Clinical Director; Wilma Hepburn, Professional Nurse Advisor; Selina Ross, Chief Officer of West Dunbartonshire Council for Voluntary Services; Barbara Barnes, Chair of the Local Engagement Network - Dumbarton and Alexandria; Anne McDougall, Chair of Local Engagement Network - Clydebank; Neil Mackay, Chair of Locality Core Group - Alexandria and Dumbarton; Kim McNabb, Service Manager, Carers of West Dunbartonshire; Janice Miller, Professional Advisor, Allied Health Professional; Diana McCrone, NHS Staff Side Co-Chair of the Joint Staff Forum and Martin Perry, Acute Consultant, NHS Greater Glasgow & Clyde.

Attending: John Russell, Head of Mental Health, Learning Disability & Addictions; Soumen Sengupta, Head of Strategy, Planning and Health Improvement; Raymond Lynch, Senior Solicitor, Legal, Democratic and Regulatory Services and Nuala Borthwick, Committee Officer, West Dunbartonshire Council.

Apologies: Apologies for absence were intimated on behalf of Jackie Irvine, Chief Social Work Officer, West Dunbartonshire Council; Peter O'Neill, WDC Staff Side Co-Chair of the Joint Staff Forum; Alison Wilding, Chair of Locality Group - Clydebank; and John Kerr, Professional Advisor – Housing.

Councillor Gail Casey in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda at this point in the meeting.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of West Dunbartonshire Health & Social Care Partnership Board held on 18 November 2015 was submitted and approved as a correct record subject to:-

- (1) the inclusion of Helen Turley, Head of Housing in the sederunt for the meeting; and
- (2) in relation to the report entitled, 'West Dunbartonshire CHCP Year-End Performance Report 2014/15', any targets on performance which are not met would be highlighted at meetings of the Health & Social Care Partnership Audit Committee.

MEMBERSHIP OF THE PARTNERSHIP BOARD

A report was submitted by the Head of Strategy, Planning and Health Improvement nominating individuals to be non-voting members of the Partnership Board.

After discussion and having heard the Chief Officer in further explanation of the report, the Partnership agreed:-

- (1) to appoint the nominated non-voting members of the Partnership Board as detailed in the report;
- (2) to note that Dr Kevin Fellows had recently resigned from his role as Clinical Director of the West Dunbartonshire Health & Social Care Partnership and would be standing down from the Partnership Board;
- (3) to wish Dr Fellows well for the future in returning to his general medical practice and to thank him for his contribution to his role in both the Partnership Board and the previous Community Health & Care Partnership; and
- (4) that a successor for the post of Clinical Director would be sought and thereafter a further report would be brought to a future meeting once a representative had been identified for nomination by the Chief Officer.

INTEGRATED CARE FUND MID-YEAR REPORT

A report was submitted by the Head of Community Health and Care Services providing an update on the use of the Integrated Care Fund for the first half of the 2015-16 financial year.

After discussion and having heard the Chief Officer and the Head of Strategy, Planning and Health Improvement in further explanation of the report and in answer to members' questions, the Partnership Board agreed to note the report.

NHS GREATER GLASGOW & CLYDE – DEVELOPING GP SERVICES: ENGAGING AND LISTENING CONSULTATION

A report was submitted by the Head of Strategy, Planning and Health Improvement providing information on NHS Greater Glasgow & Clyde Health Board's 'Developing GP Services: Engaging and Listening' consultation process.

After discussion and having heard the Chief Officer, the Clinical Director and the Head of Strategy, Planning & Health Improvement in further explanation of the report and in answer to members' questions, the Partnership Board agreed:-

- (1) to note the Developing GP Services: Engaging and Listening consultation process; and
- (2) to note the West Dunbartonshire Health & Social Care Partnership's facilitated submission to the consultation process.

PULLING TOGETHER – THE REPORT OF THE INDEPENDENT REVIEW OF PRIMARY CARE OUT OF HOURS SERVICES

A report was submitted by the Head of Strategy, Planning and Health Improvement providing information on the report of the Independent Review of Primary Care Out of Hours Services entitled 'Pulling Together: transforming urgent care for the people of Scotland'.

After discussion and having heard the Chief Officer, the Clinical Director and the Head of Strategy, Planning & Health Improvement in further explanation of the report and in answer to members' questions, the Committee agreed:-

- (1) to note the terms of the Report of the Independent Review of Primary Care Out of Hours Services;
- (2) that the Chief Officer would provide the Scottish Government with feedback on the recommendations of the report; and
- (3) that a report seeking views from the Partnership on Greater Glasgow & Clyde's proposal to move the Out of Hours Service from Drumchapel Hospital to Gartnavel Hospital would be submitted to the next meeting of the Partnership Board.

FINANCIAL REPORT 2015/16 AS AT PERIOD 9 (31 DECEMBER 2015)

A report was submitted by the Chief Financial Officer:-

- (1) providing an update on the financial performance and capital work progress of West Dunbartonshire Health & Social Care Partnership covering the period to 31 December 2015 (Period 9);
- (2) providing an update on the financial planning process for both health care and social care for 2016/2017; and
- (3) seeking approval of the Health Care budget virements of £0.017m as detailed at section 3.2 of the report.

After discussion and having heard the Chief Financial Officer in further explanation of the report and in answer to members' questions, the Partnership Board agreed:-

- (1) to note the added complexity of reporting the financial performance of the Community Health & Care Partnership (CHCP) and Health & Social Care Partnership (HSCP) due to the in-year establishment of the formal arrangements;
- (2) to note the contents of the report showing a forecast full year adverse revenue variance of £0.326m and £0.146m for the period from 1 July 2015, highlighting a favourable movement of £341,000 when compared to the previous reporting period forecast overspend of £0.487m;
- (3) to note the key requirement for the HSCP Senior Management Team to continue to implement the recovery plan to address the projected overspends;
- (4) to note that elements of corrective actions were already in place as detailed within the report;
- (5) to note the ongoing requirement to report the financial performance of Health Board Acute Services Set Aside notional budget; and Hosted services covering both Health Board Acute Services and Council Housing services;
- (6) that an update on point (5) above would be provided at the next reporting session for year-end purposes;
- (7) to note the current position regarding capital work progress on projects;
- (8) to note the agreed position on the allocation of the new social care monies as set out at paragraph 4.23 of the report; and
- (9) that through engagement processes, officers would deliver a campaign on recovering and recycling items of disability equipment to EquipU.

MINUTES OF MEETINGS FOR NOTING

- (a) The draft Minutes of Meeting of the Health & Social Care Partnership Board Audit Committee held on 13 January 2016 were submitted and noted.
- (b) The draft Minutes of Meeting of the Argyll, Bute and Dunbartonshires' Criminal Justice Social Work Partnership Joint Committee held on Thursday, 10 December 2015 were submitted and noted.
- (c) The draft Minutes of Meeting of the Clinical & Care Governance Group held on 29 January 2016 were submitted and noted. Members requested that the Clinical and Care Governance Action Plan be submitted to the next meeting of the Partnership once signed off by the next meeting of the Clinical and Care Governance Group.
- (d) the draft Minutes of Meeting of the Health & Social Care Partnership Locality Group for Clydebank held on 22 October 2015 were submitted and noted.
- (e) the draft Minutes of the Health & Social Care Partnership Locality Group for Alexandria & Dumbarton held on 6 November 2015 were submitted and noted.
- (f) the draft Minutes of the Joint Staff Forum held on 27 January 2016 were submitted and noted.

PROPOSED DATES FOR FUTURE MEETINGS OF PARTNERSHIP BOARD

The next meeting of the Partnership Board will be held on 25 May 2016 at 10.00 a.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU.

Members agreed the following suggested dates, times and venues for future meetings:-

Wednesday, 17 August 2016 at 2.00 p.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU

Wednesday, 16 November 2016 at 2.00 p.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU

Wednesday, 15 February 2017 at 2.00 p.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU

EXCLUSION OF PRESS AND PUBLIC

The Committee approved the undernoted Resolution:-

“In terms of Section 50 (A) of the Local Government (Scotland) Act, 1973 that the press and public be excluded from the remainder of the meeting as the following item of business involves the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 7A to the Act.”

SOCIAL WORK COMPLAINTS REVIEW SUB-COMMITTEE - 13 AUGUST AND 19 NOVEMBER 2015

A report was submitted by the Head of Legal, Democratic and Regulatory Services advising of a complaint heard by the Social Work Complaints Review Sub-Committee.

Having heard the Chief Officer and the Senior Solicitor in further explanation of the report and in answer to members' questions, the Committee agreed:-

- (1) to approve the recommendation contained in the Minutes of Meeting of the Social Work Complaints Review Sub-Committee held on 19 November 2015;
and
- (2) to note the findings of the Sub-Committee.

The meeting closed at 3.39 p.m.