

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in Committee Room 3, Council Offices, Garshake Road, Dumbarton, on Wednesday, 18 November 2015 at 2.00 p.m.

Present: Councillors Gail Casey (Chair), Jonathan McColl and Martin Rooney, West Dunbartonshire Council; and Ms Ros Micklem (Vice Chair) and Dr Heather Cameron, Non-Executive Members, NHS Greater Glasgow & Clyde Health Board.

Non-Voting

Members: Keith Redpath, Chief Officer; Jeanne Middleton, Chief Finance Officer; Dr Kevin Fellows, Clinical Director of the Health & Social Care Partnership; Wilma Hepburn, Lead Nurse for the Health & Social Care Partnership; Selina Ross, Chief Officer of West Dunbartonshire Council for Voluntary Services; Barbara Barnes, Co-Chair, Public Engagement Forum/Chair of the Local Engagement Network (Dumbarton and Alexandria area); Dr Neil Mackay, Chair of Locality Core Group for the Alexandria & Dumbarton area; Janice Miller, MSK Physiotherapy Manager as the Lead Allied Health Professional for the Health & Social Care Partnership; Diana McCrone, as NHS Staff Side Co-Chair of the Health & Social Care Partnership Joint Staff Forum; Peter O'Neill, UNISON, Staff Side Co-Chair of Health & Social Care Partnership's Joint Staff Forum and ¹Helen Turley, Head of Housing, West Dunbartonshire Council.

Attending: Chris McNeill, Head of Community Health and Care Services; John Russell, Head of Mental Health, Learning Disability & Addictions; Soumen Sengupta, Head of Strategy, Planning and Health Improvement; Raymond, Senior Solicitor, Legal, Democratic and Regulatory Services and Nuala Borthwick, Committee Officer, West Dunbartonshire Council.

Apologies: Apologies for absence were intimated on behalf of Mr Allan Macleod (voting member), Anne McDougall, Co-Chair, Public Engagement Forum/Chair of the Local Engagement Network (Clydebank area) and Dr Martin Perry, Consultant/Clinical Lead at the Vale of Leven Hospital

Councillor Gail Casey in the Chair

¹ As corrected by West Dunbartonshire Health & Social Care Partnership Board at its meeting on 17 February 2016

CHAIR'S REMARKS

The Chair, Councillor Casey, informed the Partnership of the staff achievements celebrated at the NHS Greater Glasgow and Clyde 'Celebrating Success Awards Ceremony' held on 16 November 2015 and congratulated the West Dunbartonshire Health & Social Care Partnership local winners recognised at the event as undernoted:-

- The Young People in Mind Team: Brenda Kelly, Louise Grant, Emma Marshall, Karen Ferguson & Janice Murphy
- Leadership of Acquired Brain Injury Team: Angela Spratt
- The Work Connect Initiative: Ingram Wilson and Lorraine Davin
- Heather Irving for her work enabling local quality improvement
- Community Older People's Team: Mary-Angela McKenna, Caroline Thomson, Linda Young, Helen Faye and Hazel Kelly

It was noted that the Care at Home Pharmacy initiative, represented by Pamela McIntyre, Lynne Meldrum and Richard Heard, had won the Health Board wide Improving Health category.

It was also noted that the event marked the end of Andrew Robertson's tenure as Chairman of the Health Board therefore the Partnership Board recorded its thanks to Dr Robertson for his tremendous achievements in the role and expressed best wishes for the future.

Thereafter, the Chair drew attention to further national recognition received by staff in recent weeks, as undernoted:-

- Integrated Palliative Care Programme winning the Integration category at the Scottish Herald Society Awards
- Youth Mentoring Scheme winning two categories at the Scottish Mentoring Network Awards – for Justice Project of the Year and Exceptional Contribution Award for Ronnie Rearden one of the Partnership's local mentors
- Pamela McIntyre, Lead Pharmacist, who was recognised with the Leading and Managing for Quality Award at the Scottish Health Awards

Thereafter, the Committee congratulated all nominees, winners and their teams on their continued commitment and contributions to providing high quality services on behalf of the Partnership.

DECLARATIONS OF INTEREST

Councillor Rooney declared a financial interest of his spouse in the item under the heading 'Quality Assurance in West Dunbartonshire Care Homes', his spouse being a member of staff at a care home in West Dunbartonshire, and intimated that he proposed to take part in the discussion on this item.

Barbara Barnes declared a non-financial interest in the item under the heading 'Quality Assurance in West Dunbartonshire Care Homes', being an inspection volunteer for the Care Inspectorate, and intimated that she proposed to take part in the discussion on this item.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of West Dunbartonshire Health & Social Care Partnership Board held on 19 August 2015 was submitted and approved as a correct record subject to the inclusion of Barbara Barnes in the sederunt for the meeting.

MEMBERSHIP OF THE PARTNERSHIP BOARD

A report was submitted by the Chief Officer seeking approval for nominations of individuals as non-voting members of the Partnership Board.

Having heard the Chair, Councillor Casey, the Partnership Board agreed:-

- (1) to appoint the nominated non-voting members of the Partnership Board including confirming the designated professional advisors as detailed in the report;
- (2) to note that Lindsay Lockhart, Chair of Carers of West Dunbartonshire had recently stood down as the non-voting member on the Partnership Board due to appointment of a new job;
- (3) to note that Helen Turley had announced her retirement from the Council and would be standing down from the Partnership Board with respect to her role as Chief Housing Officer;
- (4) to wish both members well for the future and to thank them for their contribution to the Partnership Board to date; and
- (5) that successors for both non-voting member representative roles would be sought and thereafter a further report would be brought to a future meeting once representatives had been identified for nomination by the Chief Officer.

KINSHIP CARE - INTERIM POLICY

A report was submitted by the Head of Children's Health, Care and Criminal Justice Services seeking approval of the Interim Kinship Care Policy.

Having heard the Head of Children's Health, Care and Criminal Justice and the Chief Finance Officer in further explanation of the report and in answer to Members questions, the Partnership Board agreed:-

- (1) to note the contents of this cover report in respect of the approach to supporting kinship carers;
- (2) to approve the Interim Policy in respect of Kinship Care as appended to the report;
- (3) to approve the movement to new payments, to be back dated to 1 October 2015 to meet the Scottish Government's requirement; and
- (4) to request further updates once the new duties from the Children and Young People (Scotland) Act 2014 come into effect in April 2016.

WEST DUNBARTONSHIRE CHCP YEAR-END PERFORMANCE REPORT 2014/15

A report was submitted by the Head of Strategy, Planning and Health Improvement providing the final summary of performance by the former West Dunbartonshire Community Health & Care Partnership (including complaints management overview).

Having heard the Chief Officer and the Head of Strategy, Planning and Health Improvement in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the concerns in relation to performance against targets set and that future reports on performance would include more detailed analysis with an in-depth focus on areas of particular interest;
- (2) ²that any targets on performance which are not met would be highlighted at meetings of the Health & Social Care Partnership Audit Committee; and
- (3) to otherwise note the terms of the report.

² As corrected by West Dunbartonshire Health & Social Care Partnership Board at its meeting on 17 February 2016

ANNUAL CHIEF SOCIAL WORK OFFICER'S REPORT 2015

A report was submitted by the Chief Social Work Officer presenting the West Dunbartonshire Annual Chief Social Work Officer's Report for the period July 2014 to June 2015.

Having heard the Chief Social Work Officer in further explanation of the report and in answer to Members questions, the Partnership Board agreed:-

- (1) to note that the Chief Social Work Officer would make the report widely available within the HSCP, Council and externally as appropriate;
- (2) that all members of the Health & Social Care Partnership would be invited to attend the planned Elected Members Briefing Session on the role and function of the Public Protection Chief Officers Group scheduled to be held on Wednesday, 13 January 2016 to raise the profile, awareness and understanding of this group across the Council; and
- (3) otherwise to note the contents of the report and associated appendices.

CRIMINAL JUSTICE SOCIAL WORK ANNUAL REPORT 2014-15

A report was submitted by the Head of Children's Health, Care and Criminal Justice Services advising of the annual report submitted to the North Strathclyde Community Justice Authority with regard to the work undertaken by Criminal Justice Social in 2014-2015.

Having heard the Chief Officer and the Head of Children's Health, Care and Criminal Justice in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the concerns in relation to diminishing funding value when set against operational costs and the work currently being undertaken by the Scottish Government to revise the overall level of grant available and the formula determining grant allocation; and
- (2) to otherwise note the contents of the report.

WORKFORCE AND ORGANISATIONAL DEVELOPMENT STRATEGY 2015-2018 & SUPPORT PLAN 2015-2016

A report was submitted by the Head of People and Change presenting the Health & Social Care Partnership's Workforce and Organisational Development Strategy 2015-2018 & Support Plan 2015-2016.

Having heard the Head of People and Change in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to endorse the Workforce and Organisational Development Strategy 2015-2018 & Support Plan 2015-2016; and
- (2) a request that grade analysis by gender would be included in future reports on workforce and organisational development.

STRATEGIC RISK REGISTER

A report was submitted by the Head of Strategy, Planning and Health presenting the first Strategic Risk Register for the Health & Social Care Partnership.

Having heard the Chair, Councillor Casey, the Partnership Board agreed to approve the Strategic Risk Register for the Partnership.

WINTER PLAN 2015-16

A report was submitted by the Head of Community Health and Care Services presenting the Health & Social Care Partnership Winter Plan for 2015/16.

Having heard the Head of Community Health and Care Services in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to approve the Winter Plan 2015/16 as appended to the report;
- (2) to note that, in response to concerns relating to local press reports on a significant increase in winter deaths last winter, an analysis of winter deaths for 2014/15 would be provided to members of the Partnership Board when available from the Director of Public Health for Greater Glasgow and Clyde; and
- (3) to note the work undertaken to produce an unscheduled care plan with a particular focus on the winter period for the Partnership area.

QUALITY ASSURANCE IN WEST DUNBARTONSHIRE CARE HOMES

A report was submitted by the Head of Community Health and Care Services providing an overview of the measures taken by the Health & Social Care Partnership to ensure that the care provided to its residents in both local authority and independent sector care homes is monitored and improved.

Having heard the Head of Community Health and Care Services in further explanation of the report and in answer to Members' questions, the Partnership Board agreed to note the terms of the report.

NHSGGC MUSCULOSKELETAL PHYSIOTHERAPY – DELIVERY AND DEVELOPMENT

A report was submitted by the Musculoskeletal Physiotherapy Manager providing an overview of the Musculoskeletal (MSK) Physiotherapy Service and the actions being taken in relation to the March 2016 national target of 90% of MSK patients to be seen within four weeks.

Having heard the Chief Officer, the Head of Strategy, Planning and Health Improvement and the MSK Physiotherapy Manager in further explanation of the report and in answer to Members' questions, the Partnership Board agreed to note the terms of report.

FINANCIAL REPORT 2015/16 AS AT PERIOD 6 (30 SEPTEMBER 2015)

A report was submitted by the Chief Financial Officer providing an update on:-

- (a) the financial performance and capital work progress of the WD Health & Social Care Partnership for the period to 30 September 2015 (Period 6); and
- (b) the financial planning process for both health care and social care for 2016/17.

Having heard the Finance Officer in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to approve health care budget virements of £0.024 million and Social Care budget virements of £0.101 million as detailed in the report;
- (2) to note the added complexity of reporting the financial performance of both the Community Health & Care Partnership (CHCP) and Health & Social Care Partnership (HSCP) due to the in-year establishment of the formal arrangements;
- (3) to note the contents of the report showing a forecast full year adverse revenue variance of £0.667m (0.49%) and £0.487m for the period from 1st July 2015, highlighting a favourable movement of £59,000 when compared to the previous reporting period forecast overspend of £0.523m;
- (4) to note the key requirement for the HSCP Senior Management Team to implement a recovery plan to address the projected overspends;
- (5) to note that elements of corrective actions were already in place as described within the report;
- (6) to note that requirement to report the financial performance of Health Board Acute Services Set Aside notional budget; and Hosted services covering both Health Board Acute Services and Council Housing services; and

(7) to note the current position regarding capital work progress on projects.

MINUTES OF MEETING OF THE H&SCP AUDIT COMMITTEE

The draft Minutes of Meeting of the West Dunbartonshire H&SCP Audit Committee held on Wednesday, 30 September 2015 were submitted and noted.

MINUTES OF MEETING OF THE H&SCP JOINT STAFF FORUM

The draft Minutes of Meeting of the West Dunbartonshire H&SCP Joint Staff Forum held on 28 October 2015 were submitted and noted.

PROPOSED CHANGE OF SCHEDULED MEETING OF PARTNERSHIP BOARD

Having heard the Chair, Councillor Casey, Members agreed to a change of date for the meeting of the Partnership Board from Wednesday, 18 May 2016 at 2.00 p.m. to Wednesday, 25 May 2016 at 10.00 a.m. subject to the Committee Officer checking availability with voting members of the Partnership.

EXCLUSION OF PRESS AND PUBLIC

Having heard the legal officer, the Partnership approved the following resolution:-

“In terms of Section 50 (A) of the Local Government (Scotland) Act, 1973 that the press and public be excluded from the remainder of the meeting as the following items of business involve the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 7A to the Act.”

Note:- Councillor Rooney (voting member) and Jeanne Middleton, Dr Kevin Fellows, Selina Ross, Dr Neil Mackay and Janice Miller (non-voting members) and all officers with the exception of Chris McNeill left the meeting at this point in the proceedings.

DECLARATION OF INTEREST

Councillor McColl declared a non-financial interest in the undernoted item of business and left the meeting at this point.

SOCIAL WORK COMPLAINTS REVIEW SUB-COMMITTEE - 8 OCTOBER 2015

A report was submitted by the Head of Legal, Democratic and Regulatory Services advising of a complaint heard by the Social Work Complaints Review Sub-Committee.

Having heard the Chief Officer and the Head of Community Health and Care Services in further explanation of the report and in answer to Members' questions, the Partnership agreed:-

- (1) to approve the recommendation contained in the Minutes of Meeting of the Social Work Complaints Review Sub-Committee held on 8 October 2015; and
- (2) to note the findings of the Sub-Committee.

The meeting closed at 4.24 p.m.