

Agenda

West Dunbartonshire
Health & Social Care Partnership

West Dunbartonshire Health & Social Care Partnership Board

Date: Wednesday, 16 November 2016

Time: 14:00

Venue: Committee Room 3,
Council Offices, Garshake Road, Dumbarton

Contact: Nuala Borthwick, Committee Officer
Tel: 01389 737594 Email: nuala.borthwick@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **West Dunbartonshire Health & Social Care Partnership Board** as detailed above.

The business is shown on the attached agenda.

Yours faithfully

KEITH REDPATH

Chief Officer of the
Health & Social Care Partnership

Distribution:-

Voting Members

Gail Casey (Chair)
Heather Cameron
Allan Macleod
Jonathan McColl
Martin Rooney
Rona Sweeney

Non-Voting Members

Barbara Barnes
Kenneth Ferguson
Wilma Hepburn
Jackie Irvine
John Kerr
Neil Mackay
Diana McCrone
Anne McDougall
Kim McNabb
Janice Miller
Peter O'Neill
Martin Perry
Keith Redpath
Selina Ross
Julie Slavin
Alison Wilding

Senior Management Team – Health & Social Care Partnership

Date of issue: 7 November 2016

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

WEDNESDAY, 16 NOVEMBER 2016

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the undernoted items of business on this agenda and, if so, state the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING 1 – 6

Submit for approval as a correct record, Minutes of Meeting of the West Dunbartonshire Health & Social Care Partnership held on 17 August 2016.

4 MEMBERSHIP OF THE PARTNERSHIP BOARD 7 – 8

Submit report by the Head of Strategy, Planning & Health Improvement seeking to nominate the Health & Social Care Partnership's new Chief Financial Officer to be a non-voting member on the Partnership Board.

5 ANNUAL AUDIT REPORT AND ACCOUNTS 2015/16 9 – 70

Submit report by the Chief Financial Officer presenting the Annual Audit Report, prepared by the Health & Social Care Partnership Board's external auditors, Audit Scotland and Accounts to Health & Social Care Partnership Board members for the financial year ended 31 March 2016.

6 FINANCIAL REPORT 2016/17 AS AT PERIOD 6 (30 SEPTEMBER 2016) 71 – 88

Submit report by the Chief Financial Officer:-

- (a) providing an update on the financial performance and capital work progress of the West Dunbartonshire Health & Social Care Partnership for the period to 30 September 2016 (period 6);

- (b) providing an update on the financial planning process for both health care and social care for 2017/18; and
- (c) providing an update on the work undertaken on the implementation of the Scottish Living Wage to all adult care workers.

7 2016/17 HEALTH CARE SAVINGS OPTIONS 89 – 92

Submit report by the Chief Financial Officer presenting the Health & Social Care Partnership Board with the 2016/17 Health Care Savings options.

8 PUBLIC PERFORMANCE REPORT APRIL – JUNE 2016 93 – 113

Submit report by the Head of Strategy, Planning & Health Improvement seeking approval of the Partnership’s Public Performance Report for the first quarter of 2016/17 (April to June 2016).

9 STRATEGIC RISK REGISTER - UPDATE 115 – 126

Submit report by the Head of Strategy, Planning & Health Improvement seeking approval of the updated Strategic Risk Register for the Health & Social Care Partnership.

10 WINTER PLAN 2016/17 127 – 138

Submit report by the Head of Community Health & Care Services seeking approval of the Winter Plan for 201/17.

11 WORKFORCE AND ORGANISATIONAL DEVELOPMENT SUPPORT PLAN UPDATE 139 – 155

Submit report by the Head of People and Change seeking endorsement of the Partnership’s Workforce and Organisational Development Strategy Support Plan update for 2015-16 and revised support plan for 2016-17.

12 STRATEGIC PARTNERSHIP AGREEMENTS 157 – 184

Submit report by the Head of Strategy, Planning & Health Improvement seeking approval of the Partnership Agreements with West Dunbartonshire Community Volunteer Service, Carers of West Dunbartonshire and Scottish Care.

13 WEST DUNBARTONSHIRE LOCAL HOUSING STRATEGY 2017 - 2022 185 – 249

Submit report by the Head of Strategy, Planning & Health Improvement seeking endorsement for West Dunbartonshire's new Local Housing Strategy for the 5 year period 2017 – 2022.

14 MINUTES OF MEETINGS FOR NOTING

Submit for information, the undernoted draft Minutes of Meetings:-

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| (a) Draft Minutes of Meetings of the Argyll, Bute and Dunbartonshires' Criminal Justice Social Work Partnership Joint Committee held on 8 September 2016. | 250 – 253 |
| (b) Draft Minutes of Meeting of the Health & Social Care Partnership Audit Committee held on 14 September 2016. | 254 – 259 |
| (c) Minutes of Meeting of the Clinical & Care Governance Group held on 27 May 2016. | 260 – 263 |
| (d) Minutes of Meeting of the Joint Staff Forum held on 28 July 2016 | 264 – 269 |
| (e) Minutes of Meeting of the Health & Social Care Partnership Locality Group for Alexandria & Dumbarton held on 20 September 2016. | 270 – 273 |
| (f) Minutes of Meeting of the Health & Social Care Partnership Locality Group for Clydebank held on 30 August 2016. | 274 – 278 |
| (g) Minutes of Meeting of the Joint Locality Engagement Network held on 9 November 2016. | To follow |

15 FUTURE MEETINGS

- (a) The Partnership Board is requested to approve a change to the date of the next meeting which was scheduled to be held on Wednesday, 15 February 2017. Given a recent change to the date of West Dunbartonshire Council's budget setting meeting, it is recommended that the Partnership Board meeting be re-scheduled to **Wednesday, 1 March 2017 at 2.00 p.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU**
- (b) The Partnership Board is requested to agree the date of a future meeting on **Wednesday, 31 May 2016 at 2.00 p.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU.**
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